



**Draft Agenda**  
**Fifth Meeting of the Management Board -**  
**15 December 2020**

<https://ecwacs.webex.com/meet/mbsecretariat>

**Joint Management Board – Stakeholder Group meeting**

<b>Introduction</b>			
0	08:30-09:00	<i>Connection test</i>	
1	09:00-09:10	Introduction by the Chair	Information
2	09:10-09:15	Adoption of the agenda of the meeting	<b>Decision</b>
3	09:15-09:20	Adoption of the minutes of the fourth ELA Management Board meeting and of the extraordinary Management Board meeting of 22 October 2020	<b>Decision</b>
4	09:20-09:30	Follow-up to previous meeting and written procedures	Information
5	09:30-10:15	Update on - Overall progress	Information
<b>Programming</b>			
6	10:15-10:45	(a) Revised Work Programme 2021 (b) Adoption of Budget 2021	<b>Decision for MB</b>
	10:45-11:00	<i>Break</i>	
7	11:00-12:00	(a) Draft Single Programming Document 2022-2024 (b) Estimate of Budget 2022	<b>Decision for MB</b>
8	12:00-12:20	ELA Communication and Dissemination Plan	<b>Decision for MB</b>
<b>Activities</b>			
9	12:20-13:00	Working Group on Inspections - Deliverables from the Working Group - Cases submitted to the Authority by Social Partners	<b>Approval/ Discussion</b>
10	13:00-13:15	Wrap up & conclusion of joint meeting	Information
	13:15-14:15	<i>Lunch break</i>	

**Management Board only**

11	14:15-14:30	Working Group on Mediation	<b>Decision</b>
<b>Resources</b>			
12	14:30-14:45	Financial Rules	<b>Decision</b>
13	14:45-15:15	Financial Autonomy – requirements for ELA	<b>Decision</b>
14	15:15-15:35	Human Resources decisions - Model Decisions: Appraisal of temporary agents and contract agents - Designation of Reporting Officers for Executive Director's	<b>Decision</b>

**ITEM 2 - ELA/MB/2020/039**

		appraisal	
15	15:35-15:45	Internal Control - Adoption of the internal control framework	<b>Decision</b>
16	15:45-16:00	Update on seat	Information
<b>Other activities</b>			
17	16:00-16:10	Next Management Board meetings	Information
18	16:10-16:20	AOB	
		Close	